

To: All Members

EVENT SUPPLIER AND SERVICES ASSOCIATION LTD

Annual General Meeting

Thursday 26 April 2018 – 11.45pm

The Magic Circle Headquarters

12 Stephenson Way

Euston, London NW1 2HD

AGENDA

The Annual General Meeting of the above named company will be held at The Magic Circle Headquarters, 12 Stephenson Way, Euston, London NW1 2HD for the purpose of conducting the following business:-

1. Apologies for absence and to note proxy representation.
2. To approve the minutes of the last Annual General Meeting held on 27 April 2017.
3. To elect the members of the Board.
4. To receive the Chairman's Report.
5. To receive the ESSA Director's report.
6. To receive the Treasurer's report.
7. To confirm the adoption of the Audited Financial Statements for the year ended 31st December 2017.
8. To reappoint Colin Gray & Co Ltd as Auditors to the company at a remuneration to be agreed by the Board.
9. Other Business:- To transact any other ordinary business of the company of which due notice has been given.

27 March 2018
BY ORDER OF THE BOARD