

University of Lincoln Graduate Internship Funding Scheme 2016 - 2017

The university have a funding scheme in operation to support business and organisations to recruit a University of Lincoln graduate. The funding is limited so please contact us to check availability.

Company eligibility

- Available to any company of any size and sector

Graduate eligibility

- The candidate must be a recent graduate (completed their course within 3 years) from the University of Lincoln

Role criteria

- The internship must last for a minimum of 3 months
- The graduate must work at least 20 hours per week
- The graduate is carrying out work that is deemed to be of 'graduate' level

Salary payments

- The graduate is paid at least National Minimum wage of £7.05 per hour (although we encourage employers to consider national living wage as a minimum). Link to current rates: <https://www.gov.uk/national-minimum-wage-rates>

Funding provided

- £1000 funding provided to the company

Process breakdown

- The company completes our online vacancy system with the advert
- The Careers team will check over the advert before making the vacancy 'live' online and add in our standard text relevant to internship roles.
- The role is advertised through the Careers and Employability service
- Graduates apply directly to the employers
- Once a graduate is selected the employer establishes their own terms and conditions with the graduate
- A contract is completed to register for the scheme
- A new supplier form is completed if the company are not registered on the University of Lincoln finance system
- Complete feedback forms – company & student/graduate

FAQ's

How do I advertise my role?

We have an online vacancy system where you can upload your role directly: <http://employer.lincoln.prospects.ac.uk/>. Please contact the team initially to discuss your requirements to ensure we advertise the role in the best way possible for you.

Can I advertise a permanent position?

Yes, as long as the internship is at least 3 months you can advertise a permanent role through the scheme.

Can I advertise a full time role?

Yes, as long as the internship is at least 20 hours per week you can advertise full time roles through the scheme

I have more than one position; can I receive more than one funding allocation?

Yes, you can receive funding for multiple roles and/or multiple graduates (funding provided for one role/graduate).

If I take the graduate on a permanent basis after the 3 months, can I receive more funding?

No, you can only receive one funding allocation for that specific graduate in that specific role.

Once I have chosen a graduate is there a lot of paper work to complete?

There are only a few simple steps in the process. You complete a short contract and you may then be required to complete a new supplier form to register on our Finance system.

What if the candidate has a Masters qualification?

As long as they also have an undergraduate degree qualification from the University of Lincoln in the past 3 years, that is acceptable. If they have a degree from another university and only a postgraduate qualification from Lincoln University, they are not eligible for the scheme.

Does the graduate receive the funding?

No, the money will be paid to you as the company/employer.

If you have any other questions or queries, please do not hesitate to contact the team.

Contact

For more information, please contact:

Lesley O'Donnell, Employability Information Manager

E: lodonnell@lincoln.ac.uk

T: 01522 837861

Updated 25/04/2017